# **CCA** Leadership Team Responsibilities & Delegations

#### 2016 - 2018

The leadership team is committed to making decisions by consensus. By accepting one of the designated responsibilities below we commit ourselves to seeing that decisions in the areas entrusted to our oversight are implemented. We do not necessarily do the work in these areas ourselves.

#### Sr. Claire Sokol

Designated Coordinator

Handles official communications with Generalate, Friars,
US Associations of nuns and CICLSAL
LT liaison with Sr. Monika for CCA Newer Members
LT liaison for CCA Archivist

# Sr. Michaelene Devine

LT liaison for: CCA Treasurer, Grant-writing, CCA Newsletter, Administrator: Record Retention Calendar Development, Leadership liaison for: Prioresses Gathering Team liaison for Beacon, Concord, Cleveland, Eldridge

## Sr. Monika Bies

Secretary of International correspondence with the nuns, LT translator LT liaison for: CCA Technology including CCA website LT liaison with Sr. Claire for CCA Newer Members *Team liaison for Barrington, Boston, Latrobe, Oldenburg* 

### Sr. Hilary Case

Secretary for Leadership Team meetings, Leadership Team Chronicles, Legal Forms for Corporation Proof-reader of Leadership Team communication Team liaison for Reno, San Rafael, Danville, Baltimore

### CCA Delegated Responsibilities:

Treasurer: Sr. Marjorie Robinson (Beacon)

Newsletter: Sr. Cecelia Kang (Reno)

Website: Sr. Jeanne-Marie Graham (Boston)

Newer Members Meeting: Sr. Cecelia (Reno), Sr. Maria Fideles (San Rafael),

Sr. Celia (Baltimore), Sr. Miryam Kathleen (Concord)

Prioresses' Meeting: Sr. Susan Weber (Reno), Sr. Judy Long (Baltimore)

Archivist: Sr. Colette Ackerman (Baltimore)