

## **Proposal – CCA Shared Services Collaborative Plan**

Proposed by the CCA Leadership Team

**Background:** Goal 4 of the CCA has guided the organization in its recent years, particularly with the advent of sisterly visits and exploring more deeply how CCA can assist its members. Through an introduction from Sister Joan Marie Steadman, CSC who assisted with training of sisterly visitors, CCA was introduced to the GHR Foundation. After discussions with them, CCA was invited to submit a proposal to develop a Shared Services Plan. This proposal resulted in the award of an \$80,000 grant toward the development of a CCA Shared Services Plan with an end date of June 30, 2020.

As part of the development of the plan a survey was conducted among the CCA communities to determine their needs. In Mid-August 2019, CCA contracted with Kate Asselin to serve as the Project Manager for the development of this plan. Since that time, Kate has conducted visits and discussions with the CCA member communities, experts, possible service providers, etc. Given the current challenges of the pandemic there has been a slowdown in the ability to obtain some of the data to provide all the details necessary to actually complete an implementable plan.

GHR was approached for an extension that has been granted. The current time horizon gives CCA until Oct 31, 2020 (with a possible fall back to Dec. 31) to complete the details of the proposed plan. It is probable that GHR will give CCA an opportunity to request some seed funding toward the implementation of the plan. Therefore at this juncture, the LT would like to advise the membership of the status of the plan, and obtain support to continue with the planning process.

**Rationale:** The CCA member communities have different levels of local capacity. Some communities are experiencing more significant frailties which affect their ability to maintain autonomy, while others have the ability to meet many of their needs locally and from within their member capacity. A shared services offering by the CCA is intended to alleviate some of the administrative burdens in a number of areas of service that can be more sustainable over time, provide some financial benefit in terms of pricing and scale, and bring an excellent level of service. By outsourcing these services with administrative/project management at the CCA level, and engaging competent and experienced service providers, sisters within the communities who are currently burdened with these responsibilities or who benefit from volunteers who serve but over time may not be sustainable, can be freed to live the contemplative life more fully and with less stress. These services can be selected by the member communities. Not all communities will use/benefit from all the potential services to be provided.

**Proposal:** The LT proposes completing the development of the Shared Services Collaborative Plan. It further proposes initiating steps towards its implementation with the understanding that the detailed plan will be provided to the communities by the end of 2020. Y/N

**Presented by:** Sr. Bernadette Therese OCD on behalf of the LT