



CCA LEADERSHIP TEAM Responsibilities and Delegations

Beginning July 2020

LEADERSHIP TEAM

Sr. Bernadette Therese Huang

President

Handles official communications with Generalate, Friars,

US Associations of Nuns, CICLSAL

Liaison for Legal Matters

Affiliations

Legal Forms for Corporation

Sr. Monika Bies, Sr. Cecelia Kang, Sr. Rosalind Forrest

Councilors

Affiliations and Official Business with Sr. Bernadette Therese

Complete Draft Work on Statutes

DELEGATED RESPONSIBILITIES

Sr. Marjorie Robinson

Liaison for Treasurer

Liaison for Prioresses' Meeting

Liaison for Grant Writing

Shadow Sr. Bernadette Therese
as Needed

Sr. Shirley Ahern

Liaison for CCA Technology,
including CCA Website

Liaison with CCA Newsletter

Secretary for Leadership Team Meetings

**Liaison for Boston, Beacon, Cleveland,
Oldenburg**

Sr. Mary Fleig

CCA Liaison with Carmelite Institute

Liaison for CCA Archivist

Liaison with Bon Secours

Secretary for Leadership Team Meetings

Secretary for International

Correspondence with the Nuns

**Liaison for Barrington, Latrobe, Reno,
San Rafael**

Sr. Rosalind Forrest

Leadership Team Chronicles

Administrator: Record Retention and
Calendar Development

Secretary for Leadership Team Meetings

**Liaison for Baltimore, Concord, Danville,
Eldridge**

Baltimore MD Beacon NY Boston MA Concord NH Danville PA Eldridge IA
Barrington RI San Rafael CA Cleveland OH Latrobe PA Oldenburg IN Reno NV